

BOARD MEETING MINUTES
STELLA MARIS ACADEMY
November 7, 2019
St. James Campus

Present: Bob Lisi (Chair), Sharon Mollerus, Paul Fitzgerald, John Kenney, Barry Bigelow, Fr. Jim Bissonette, John Matthews, Karen Newstrom, Hilaire Hauer (President, *ex officio*), Cynthia Zook (Director of Schools, *ex officio*)

Absent: Fr. Rich Kunst, Fr. Peter Muhich, Fr. Drew Braun, Steve Olson

Guests: Peggy Frederickson, Julianne Blazevic, Mike Mazzio, Shawn Fabbro

Opening prayer: The meeting began at 3:11 with the Hail Mary.

Agenda approved

Mission Moments:

1. The confidence which a young SMA student displayed while reading at a Sunday parish Mass was noted by many and is a testament to our students' active participation in weekly school Masses.
2. The Bishop's Scholarship Dinner had a great turnout with outstanding speakers from our own SMA community. A family became interested in the school through their attendance at the dinner.
3. The upcoming Discover Catholic Schools week, November 17 through November 23, will allow real-time visits to our campuses. Students in uniform and staff will attend weekend Mass, building relationships with area parishes.
4. The current issue of the Northern Cross has a good article about how Queen of Peace is striving to unite the school and parish.
5. Students from the Holy Rosary campus attended the All Saints Day Mass dressed as an assortment of saints.

Public Comment: Principal Julianne Blazevic expressed gratitude for all the board does.

Approval of October 3 board minutes: Moved by Sharon Mollerus, seconded and carried.

Catholic Liberal Arts/Curriculum Advancement:

- A team consisting of Sean Weiland, Kristen Larson, Jodi Altonen, Peggy Frederickson and Julianne Blazevic will visit St. Jerome Academy in Baltimore from November 14 through November 17. The team will observe St. Jerome's teachers, focusing on their pedagogy and culture, and gathering data while gaining answers.
- Our current implementation of CLE curriculum enhancement was presented in a handout. Among the many topics addressed: The Responsive Classroom training will continue on December 9 when a presenter will offer observations from our campuses,

Barton training up to level 4 is being completed, and a proposal for a new math curriculum will be forthcoming.

Financial Update:

- The budget draft will be ready for the next meeting.
- It remains to be determined whether the tuition revenue should be calculated using CPI or enrollment projection.
- A teacher salary model is currently being crafted, as well as a CLE budget.
- Clear communication is a must in securing non-campus parish commitment.

Phone System/Communication Upgrades:

- TLX has completed walk-throughs at all campuses assessing phone needs, wiring and access points, etc.
- Five options were presented for proceeding with this project:
Option 1: Implement a wired phone system with two-way radios.
Option 2: Implement a wireless phone system with two-way communication capability using wi-fi.
Option 3: Implement a wired phone system with additional usage of personal cells.
Option 4: Do nothing.
Option 5: Implement a hybrid of any two of the above options.

Approval to proceed in implementing a wired phone system with two-way radios. Moved by Sharon Mollerus, seconded and carried.

Board Priorities and Metrics:

A need to establish an ad hoc committee addressing enrollment, tuition, development levers and financial viability was discussed. Titled the Enhanced Revenues Committee, John Kenney would chair with membership including John Matthews and Paul Fitzgerald and advisor Mike Mazzio.

Approval to create an Enhanced Revenues committee. Moved by Paul Fitzgerald, seconded and carried.

Adjourned with closing prayer at 5:10.

Respectfully submitted,
Karen Newstrom
Secretary